

Exam Syllabus for Foundation

PAPER 1 : Principles and Practices of Accounting

Chapter	Title	50%
Chapter 2	Accounting Process	Yes
Chapter 3	BRS	Yes
Chapter 4	Inventories	Yes
Chapter 5	Concept and Accounting of Depreciation	Yes
Chapter 6	Accounting for Special Transactions	Yes

PAPER 2 : Business Laws and Business Correspondence and Reporting

Chapter	Title	50%
	Part-I: Business Laws	
Chapter 1	Indian Contract act 1872	Yes
Chapter 2	Sale of goods act, 1930	Yes
	Part II - Business Correspondence and Reporting	
Chapter 1	Communication	Yes
Chapter 2	Sentence Types and Direct-Indirect, Active-Passive Speech	Yes
Chapter 3	Vocabulary	Yes
Chapter 4	Comprehension Passages	Yes
Chapter 5	Note Making	Yes
Chapter 10	Writing Formal Letters and Official Communication	Yes
	Part I - Formal Letters	
	Part II - Official Communication	

PAPER 3 : Business Mathematics and Logical Reasoning and Statistics

Chapter	Title	50%
	Part-A: Business Mathematics	
Chapter 1	Ratio and Proportion, Indices, Logarithms	Yes
Chapter 2	Equations and Matrices	Yes
	Unit I: Equations	
	Unit II: Matrices	
Chapter 4	Time Value of Money	Yes
Chapter 5	Basic Concepts of Permutations and Combinations	Yes
	Part-B: Logical Reasoning	
Chapter 10	Direction Tests	Yes
Chapter 11	Seating Arrangements	Yes
Chapter 12	Blood Relations	Yes
	Part-C: Statistics	
Chapter 14	Statistical Description of Data	Yes
Chapter 16	Probability	Yes
Chapter 18	Correlation And Regression	Yes

PAPER 4 : Business Economics and Business and Commercial Knowledge

Chapter	Title	50%
	Part 1 Business Economics	
Chapter 2	Theory of demand and supply	Yes
Chapter 3	Theory of production and cost	Yes
Chapter 4	Meaning and Types of Markets	Yes
	Part 2 Business and commercial knowledge	
Chapter 1	Introduction to business & BCK	Yes
Chapter 2	Business environment	Yes
Chapter 6	Common business terminology	Yes

